

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Audit Committee**

## **Agenda**

**Tuesday, 16th January, 2024**  
at 4.30 pm

in the

**Council Chamber**  
**Town Hall**  
**Saturday Market Place**  
**King's Lynn**

Available to view on You Tube:

<https://www.youtube.com/user/WestNorfolkBC>



**King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX**  
**Telephone: 01553 616200**

8 January 2024

Dear Member

**Audit Committee**

You are invited to attend a meeting of the above-mentioned Committee which will be held on **Tuesday, 16th January, 2024 at 4.30 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies**

**2. Minutes (Pages 5 - 17)**

To approve the minutes from the Audit Committee held on 27 November 2023.

**3. Declarations of Interest (Page 18)**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

**4. Urgent Business Under Standing Order 7**

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the

Local Government Act 1972.

**5. Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

**6. Chair's Correspondence (if any)**

**7. 2019/2020 Audit Results Report - ISA 260 (Pages 19 - 78)**

**8. Statement of Accounts for 2019/2020 (Pages 79 - 243)**

**9. Annual Governance Statement 2019/2020 (Pages 244 - 300)**

**10. Corporate Risk Register Update (August 2023) (Pages 301 - 331)**

**11. Business Continuity - Annual Update (Pages 332 - 336)**

**12. Internal Audit Follow Up Recommendations Half Year Report (Pages 337 - 352)**

**13. Cabinet Forward Decisions List (Pages 353 - 356)**

**14. Committee Work Programme 2023/2024 (Pages 357 - 363)**

To note the Committee's Work Programme for 2023/2024.

**15. Date of Next Meeting**

To note that the date of the next meeting of the Audit Committee will take place on 11 March 2023.

To:

**Audit Committee:** Councillors S Bearshaw, R Coates, S Dark, T de Winton, P Devulapalli, S Everett (Vice-Chair), B Jones, A Ryves (Chair) and D Sayers

**Portfolio Holders:**

Councillor C Morley, Finance  
Councillor T Parish, Leader

**Officers:**

Alexa Baker, Monitoring Officer  
Michelle Drewery, Assistant Director Resources/Management Team Representative

Ged Greaves, Climate Change Manager  
Jamie Hay, Senior Internal Auditor  
Carl Holland, Financial Services Manager

**By Invitation:**

Vicky Chong, Audit Manager, Ernst and Young for Item 7